

# **Board of Directors/Trustees And Governance of OLDP Charitable incorporated organisation**

## **Company details**

Name: OLDP CIO (Charitable incorporated organisation),  
Charity registration number: 1185732,  
Registered address: B74 4YF  
Trustees/Board members: 4  
Co-opted voting Board members: 2  
Advisory members: 2  
Non-voting Committee members: 21

## **Governance and Constitutional Objectives**

We have a registered constitution which states that we are governed by a structure of volunteer trustees (also known as Board members) Board members are legally responsible for the charity and meet a minimum of 4 times a year (including committee meetings).

The Board members are supported by co-opted board members. Co-opted board members are asked to join by Board members for their particular skills. Co-optee's have no legal responsibilities and are not registered with the charities commission, they may, however, vote on non-legal matters where invited to do so by the board members.

In addition, from time to time our governance is strengthened by commissioning external independent advisors who are not connected to the Charity.

Board and co-opted board members are also automatically Committee members. Committee members are interested in the work of the charity, they support the charity by representing it in a good light and advising its Board members of the community in which it works. Committee members attend 2 committee meetings a year (includes the AGM) and pay an annual membership fee of £10. They have no legal responsibilities nor any voting rights.

Furthermore, when commissioning individuals or SME's, OLDP will ask that they become committee members, in so much as we believe in the ethics of community currency 'Supporting small and medium enterprises: Community currencies can also help SMEs support each other financially by lending and receiving credit, goods and services within the currency network. Examples are: [Bristol Pound](#)'

All members, Board, Co-opted and committee have a written job role.

## **Board of Directors/Trustees**

### **Chair of the Board and lead on the waste prevention and Quayside project's**

**Barbara Quarless** is the chair of OLDP CIO. She has over 37 years' experience working at grass roots in the inner cities of England [www.octavius.org.uk](http://www.octavius.org.uk), from housing management trainee to Director and CEO. She has an MA in housing, a post graduate degree in management and Fellowship of the institute of housing. Barbara has a particular interest in the sustainability and development of local enterprises in the context of adding social value to disadvantaged communities and groups.

### **Chair of the Committee (stepped down as Board member October 2020)**

**Adella Pritchard**, an ordained pastor and community officer. Adella has worked at grass roots level in many parts of the West Midlands, where she has helped to develop a number of women's groups. She has taken that expertise now on sabbatical to Swansea, Wales.

Adella has a particular interest in environmental issues and was one of the founding members of Soho Community first and Soho Community development trust.

### **Board Member**

**Chantelle Gilkes** is the Treasurer of OLDP CIO, an accountant AAT completing her ACCA, Chantelle has a BA in accounting and is embarking on her Qualified Teacher status teaching. Chantelle, has a wealth of experience in keeping the accounts of Community groups and private companies throughout the West Midlands. Her particular interests are health and wellbeing, sport and exercise.

### **Board Member and lead on fundraising**

**Beverley Grey** is a Business Development Manager with over 35 years' experience of working with large housing associations and construction companies securing multi-million-pound development projects in various regions of England.

She is a member of the institute of housing and a Trustee of 'Smart Works Charity' Leeds.

### **Board Member**

**Deborah Bourbage** is a Victorian Historian, Therapist, sci fi and horror film geek, book and research lover. Deborah works at Birmingham museum of the Jewellery Quarter and has an MA in social science, she is a longstanding committee member who has made the move to Board member.

### **Co-opted and lead on the 'Deborah' Painting and decorating project**

**Faith Pearson** is a renowned artist [www.faithperson.co.uk](http://www.faithperson.co.uk) and community leader on projects such as the GLUE collective and the Crick project. Faith has a BA in Art from BCU and works particularly with children and disadvantaged adults building their confidence through art. She has her own multidisciplinary SME providing art workshops, carpentry, gardening and painting and decorating services.

### **Co-opted Board Member**

**Tivinder Kaur Lall Tiv** is a Project Manager and a key member of Mace's industry leading Sports and Leisure sector. Tiv has a vast array of experience within the industry having worked on over £50m worth of projects, which includes over £3m of Sport England funding. Tiv's experience includes working for a number of local authorities and private clients.

### **Advisory Member**

**Paul Bowater ACA (eligible to apply as FCA)**, has outstanding knowledge of technical accounting requirements including International Accounting Standards and the Statement of Recommended Practice for Charities and Registered Social Landlords. Experience in providing technical training to staff and third parties, including Board members of various types of organisations including those operating in social housing, commercial and education, in areas such as risk management, strategic planning, governance and accounting-related topics. Significant experience of complex group structures and the preparation of consolidated financial statements, management accounts, budgets and forecasts. Paul is a member of the Finance sub-committee advising the Board on behalf of BVSC.

### **Advisory Member**

**Danielle Joseph ACCA (part qualified)**. Danielle is OLDP's accountant and member of the finance sub-committee advising the Board. She ensures we keep appropriate accounting records as well as preparing appropriate reports for the Board. Danielle specialises in taxation and works for a large accountancy firm in central Birmingham.

# **Constitution of OLDP Charitable Incorporated Organisation with voting members other than its charity trustees (‘Association’ Model Constitution)**

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008]

Date of constitution (last amended): 10/10/2019

1. The name of the Charitable Incorporated Organisation (“the CIO”) is:

**OLDP CIO**

**B74 4YF, England**

3. The objectives of the CIO are:

1. a) The promotion of equality and diversity for the public benefit by providing educational and work experience initiatives targeting girls and women living in Birmingham and the surrounding area, designed to address the underrepresentation of Women in the construction industry.
  
2. b) The relief of unemployment in particular but not exclusively by providing training and work experience in the painting and decorating and interior design trade for Women and girls living in Birmingham and the surrounding area ("The beneficiaries").

## 12. Charity trustees

(1) The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

(a) to exercise his or her powers and to perform his or her functions as a trustee of the CIO in the way he or she decides in good faith would be most likely to further the purposes of the CIO; and

(b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to: (i) any special knowledge or experience that he or she has or holds himself or herself out as having; and (ii) if he or she acts as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession. (2)

Eligibility for trusteeship (a) Every charity trustee must be a natural person. (b) No one may be appointed as a charity trustee: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause [15(1)(f)]. (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee. [(d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.] (3) Number of charity trustees Option 1 (a) There must be at least [three] charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

Clause 12 – Charity trustees (1) This clause explains the charity trustees' legal function, legal duty to act in good faith, and statutory duty of care. The maximum number of charity trustees is [12]. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum. (b) There must be at least [three] charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting

of the charity trustees, or appoint a new charity trustee. (c) The maximum number of charity trustees that can be appointed is as provided in sub-clause (a) of this clause. No trustee appointment may be made in excess of these provisions. (4) First charity trustees.